



Office of the Dean for Graduate Studies

**In-Class Faculty Observation
FY 2018-19**

Faculty Observed _____ Rank _____
 Date of Observation _____ Course Observed _____

Classroom Teaching Observation

Rating scale (1 = very poor, 2 = weak, 3 = average, 4 = good, 5 = excellent, NA = not applicable)

CONTENT

Main ideas are clear and specific	1	2	3	4	5 (Excellent)	
Sufficient variety in supporting information	1	2	3	4	5	
Relevancy of main ideas was clear	1	2	3	4	5	
Higher order thinking was required to understand content	1	2	3	4	5	
Instructor related ideas to prior knowledge from previous classes	1	2	3	4	5	
Definitions were given for vocabulary	1	2	3	4	5	NA

ORGANIZATION

Introduction captured attention	1	2	3	4	5 (Excellent)	
Introduction stated organization of lecture	1	2	3	4	5	
Effective transitions (clear w/summaries)	1	2	3	4	5	
Clear organizational plan	1	2	3	4	5	
Concluded by summarizing main ideas	1	2	3	4	5	
Reviewed by connecting to previous classes	1	2	3	4	5	
Previewed by connecting to future classes	1	2	3	4	5	

INTERACTION

Instructor questions at different levels of understanding	1	2	3	4	5	NA
Sufficient wait time	1	2	3	4	5	NA
Students asked questions	1	2	3	4	5	NA
Instructor feedback was informative	1	2	3	4	5	NA
Instructor incorporated student responses	1	2	3	4	5	NA
Good rapport with students	1	2	3	4	5	NA

VERBAL/NON-VERBAL

Articulation and pronunciation clear	1	2	3	4	5 (Excellent)
Instructor spoke extemporaneously	1	2	3	4	5
Volume sufficient to be heard	1	2	3	4	5
Rate of delivery was appropriate	1	2	3	4	5
Effective body movement and gestures	1	2	3	4	5
Eye contact with students	1	2	3	4	5
Confident & enthusiastic	1	2	3	4	5

USE OF MEDIA

Overheads/white board content clear & well organized	1	2	3	4	5	NA
Visual aids can be easily read	1	2	3	4	5	NA
Instructor provided an outline/handouts	1	2	3	4	5	NA
Computerized instruction effective	1	2	3	4	5	NA

Strengths:

Weaknesses:

Recommendations:

OVERALL EFFECTIVENESS RATING 1 2 3 4 5

Date of Conference _____ Observer Signature _____

Adapted from the University of Minnesota